

Ramstein Officers' Spouses Club
Membership & Reservation Policies (rev. 2006)

Membership Policy

General

Regular membership is open to spouses of active duty U.S. officers. Associate Membership is open to spouses of retired officers, spouses of civilians eligible for membership in the Officer's Club, any single officer or civilian equivalent, spouses of Component Command Air Headquarters foreign officers, and the widows or widowers of officers. The ROSC Governing Board will make exceptions to the above stated criteria on a case-by-case basis.

Dues Payment Policy

Annual membership dues are \$60.00, paid by check or cash once a year. The month the member joins is the member's dues renewal month, i.e. join in July, renew in July. Renewal reminders will be given. To cancel or resign a membership, please contact the Membership Chairperson. Any exceptions to the above policy will be handled by the Membership Chairperson and/or the Executive Board on a case-by-case basis.

Dues Reimbursement Policy

If a member PCS's within 6 months of joining or renewing her/his membership with ROSC, she/he may request in writing, along with a copy of her/his orders, a partial reimbursement of \$30 of her/his membership fee.

Delinquent Renewals Date Policy

If a member is delinquent in paying their membership renewal fee, their renewal month will remain the same as their original membership date (i.e., if member joined in April but didn't renew until September, their next renewal date will again be April).

Name Tag Policy

Each new member is entitled to one name tag at the time of new membership. Any further replacements will be the responsibility of the member.

Membership Directory Policy

Only ROSC members will receive an ROSC Membership Directory. The directory is for the sole use of the members and may not be distributed to any other persons or organizations.

Reservation Policy

To secure your reservation, you will need to provide a credit card number. We recommend that you provide your club card number; aside from confirming your O'Club member status, providing your club card number will ensure you receive the member rate versus the non-member rate. Upon checking in at the function, you will have the option of charging your credit card or selecting an alternate method of payment (cash or check).

To make a permanent reservation, please complete the form when checking-in at the function. Permanent reservations remain in effect from when you sign-up until you request cancellation. If you are unable to attend a function, you must cancel your permanent reservation for that month by the reservation deadline. *If you fail to cancel your permanent reservation by this date, your credit card will be charged for the cost of the meal.* Please understand that you have guaranteed your attendance and in doing so ROSC has purchased this meal on your behalf.

If you make a regular reservation and are unable to attend the function, you must cancel your reservation by the reservation deadline. *If you fail to cancel your reservation by this date, your credit card will be charged for the cost of the meal.* Please understand that ROSC has guaranteed your attendance and in doing so has purchased this meal on your behalf.

If you invite a guest and make a reservation for that guest, the same rules apply for canceling a reservation. If you fail to cancel that reservation by the reservations deadline, you will be charged for the cost of your guest's meal. Members who do not make a reservation but want to attend the function will be handled on a first-come, first-serve basis. Please understand that space and/or food may not be available and a member may be turned away at the door.

Ramstein Officers' Spouses Club
Membership Form

Date _____ Renewal _____ New Member _____
Last Name _____ Payment Cash _____ Check# _____
First Name _____ O'Club Member (if so, please provide last 4#'s of club card) _____
Nickname for Nametag _____ Spouses' Name/Rank _____
Email Address _____ Organization _____
PSC or CMR (circle one) _____ Box _____ Home Phone _____ Duty Phone _____
APO AE _____ Service: AF Army Navy Retired Civilian Other _____
Village or Base of Residence _____ DEROS _____
Birthday _____

I give permission to ROSC to include my contact information in the ROSC membership directory _____ yes _____ no

I give permission to ROSC to publish my photograph at ROSC functions and activities _____ yes _____ no
(your picture may be published in the DBH newsletter and/or online on the ROSC website)

Please make your check to ROSC and drop this form along with payment either in the ROSC box at the O'Club in the mailbox by our office door, or you can mail it to: ROSC, 435th SVS/ Unit 3240, Bldg 412 Box 37, APO AE 09094